

## **BISHOP GROSSETESTE UNIVERSITY**

### **JOB DESCRIPTION**

Title of Post:           Lecturer in Psychology  
Grade:                   Grade 7  
Responsible to:        Psychology Programme Leader

#### **MAIN PURPOSE OF THE JOB**

To undertake a range of teaching and other duties within the School of Social Sciences.

#### **KEY TASKS**

- To contribute to the design, development and administration of programmes including the management of designated modules.
- To contribute to the delivery of Psychology and other courses within the university, where appropriate, using a range of teaching strategies.
- To participate in the assessment of students ensuring that appropriate assignments and examinations are set and marked in accordance with validated programme documents and the University's assessment policies.
- To monitor student progression and achievement.
- To provide appropriate support and advice to students.
- To participate in the recruitment, selection and admission of students.
- Abides by the ethical codes relating to Psychology and any other relevant professional bodies.
- To contribute to the processes of annual monitoring, periodic review and inspection at a programme and University level.
- To undertake research and scholarly activity in a relevant discipline and to seek opportunities for, develop a profile for REF submission and engage in income generation activity.
- To participate in external activities through membership of subject and professional associations and networks and liaison with other institutions and organisations.
- To participate in the wider academic and professional life of the University through membership of committees, working groups and examination boards and through attendance at other events.

- To participate in appropriate training and staff development activities.
- To undertake any other duties that may reasonably be required.

#### **PERFORMANCE MONITORING AND REVIEW**

- To agree objectives and targets with the line manager in accordance with University priorities and to participate in the staff appraisal process.
- To provide written reports on activity as requested.

#### **MAIN CONTACTS**

- Psychology Programme Leader
- Members of the programme team

#### **LIMITS OF AUTHORITY**

The post-holder must operate within the University's guidelines, procedures and regulations related to academic affairs.

The post-holder must operate within the University's Financial Regulations, Diversity and Equality Policy, Race Equality Policy and other relevant University policies.

**PERSON SPECIFICATION**  
**LECTURER IN PSYCHOLOGY**

	Core	Supplementary
Education/ Qualifications and Special Training	<p>A good first degree.</p> <p>A PhD in Psychology or approaching completion.</p> <p>Eligible for membership of the British Psychological Society.</p>	<p>A record of publication commensurate with level of experience and with clear plans for REF 2021 submission.</p> <p>Fellowship of the Higher Education Academy or equivalent</p>
Knowledge and Skills	<p>Relevant broad-based knowledge and understanding of the broad area of psychology suitable for teaching at undergraduate level.</p> <p>Areas of specialism in the subject of psychology suitable for the development of teaching and research at Masters degree level.</p> <p>Expertise in one or more of the below areas of psychology is sought:</p> <ul style="list-style-type: none"> <li>• Cognition</li> <li>• Research Methods</li> </ul> <p>Excellent planning, teaching and assessment skills.</p> <p>Excellent interpersonal skills.</p>	<p>Additional specialist knowledge and skills which are of benefit to the wider activities of the institution, such as the ability to deliver CPD, to teach on alternative internal programmes, to undertake funded research or project work or to supervise Doctoral level students.</p>

	Excellent IT skills, including a thorough competence with SPSS and qualitative software packages.	
Experience	<p>Evidence of successful teaching undergraduate students.</p> <p>Experience of undergraduate dissertation supervision.</p>	<p>Substantial experience of teaching on undergraduate courses.</p> <p>Experience of developing and leading undergraduate Psychology modules</p> <p>Evidence of successful teaching postgraduate students.</p>
Personal Attributes	<p>Abides by the professional and ethical standards of relevant professional bodies.</p> <p>Conscientious, flexible, enthusiastic, and self-motivated.</p> <p>Creative and forward thinking in solving problems.</p> <p>Student focussed and willing to offer help and support and to be approachable.</p> <p>Prepared to develop personal expertise in new areas.</p> <p>Loyal, committed to the success of the University and willing to work hard to achieve it.</p> <p>Good personal organisation and meticulous attention to detail.</p>	