

LINCOLN BISHOP UNIVERSITY

JOB DESCRIPTION

Title of Post:	Lecturer in Psychology
Grade:	Grade 7
Responsible to:	Programme Leader for Psychology
Contract:	Teaching and Research

MAIN PURPOSE OF THE JOB

To contribute to the delivery, development and enhancement of the University's BPS-accredited undergraduate Psychology programmes through high-quality teaching, research/scholarship, student support and academic administration.

KEY TASKS

Teaching and Learning Support

Support in:

- The design and delivery of relevant programmes, at Lincoln Bishop University, on-line and off-site (using an appropriate range of teaching strategies).
- The design of teaching material and delivery either across a range of modules or within the subject area.
- Reviewing on a regular basis course content and materials, updating when required.
- Ensuring that course design, delivery and assessment comply with the quality standards and regulations of the University and department.
- Contribute specialist teaching in Developmental Psychology, Biopsychology, and/or Clinical Psychology and/or Mental Health and Wellbeing

Further teaching responsibilities:

- Use appropriate teaching, learning support and assessment methods.
- Supervise student projects, and/or field trips.
- Develop and apply appropriate teaching techniques and material which create interest, understanding and enthusiasm amongst students.
- Contribute to the processes of annual monitoring, periodic review, and inspection at a programme level.
- Monitor student progression and achievement.
- Provide appropriate support and advice to students.

Research and Scholarship

- Undertake an appropriate level of research/knowledge exchange, publication and/or scholarship in a relevant discipline.
- Support and contribute to RKEU and REF activities.
- Support the development and delivery of research, projects, and proposals.
- Support the identification of sources of funding and contribute to the process of securing funds.
- Apply knowledge acquired from research/knowledge exchange to teaching and appropriate external activities.
- Write or contribute to publications or disseminate research findings using other appropriate media.
- Make presentations at conferences or exhibit work in other appropriate events.

Liaison and networking

- Participate in and help develop internal and external networks for the benefit of the University.
- Participate in the recruitment, selection and admission of students.

Managing people

- Depending on the area of work, supervise the work of others (e.g., as a module leader or PI)

Teamwork

- Act as a responsible team member, leading where agreed, and develop productive working relationships with other members of staff.
- Collaborate with colleagues to identify and respond to students' needs.

Pastoral care

- Be responsible for the pastoral care of students within a specified area.

Planning and managing resources

- As module leader or tutor, co-ordinate with others (such as support staff or academic colleagues) to ensure student needs and expectations are met.
- Assist the Programme Leader by contributing to the administration of programmes, including the preparation of documentation of designated modules.

General

- Maintain professional standards in relationships, including non-discriminatory practices.
- Participate in the wider academic and professional life of the University through membership of committees, working groups and examination boards and through attendance at other events as appropriate.
- Adopt a client-centred approach and to deal promptly and considerately with members of the public, staff and students.
- Participate in relevant training and staff development activities.

- Undertake any other duties that may reasonably be required.

Performance Monitoring and Review

- Agree objectives and targets with the Line Manager in accordance with University priorities and to participate in the staff appraisal process.
- Provide written reports on activity as requested.

Health and Safety

- Discharge all relevant health and safety responsibilities.

MAIN CONTACTS

- Programme Leader for Psychology
- Members of the programme team

LIMITS OF AUTHORITY

- The post-holder must operate within the University's guidelines, procedures and regulations related to academic affairs.
- The post-holder must operate within the University's Financial Regulations, Diversity and Equality Policy, Race Equality Policy and other relevant policies.

PERSON SPECIFICATION

LECTURER IN PSYCHOLOGY

	Essential	Desirable
Education/Qualifications and Special Training	A relevant first degree Eligibility for Graduate Basis for Chartership with BPS PhD (completed or nearing completion)	Fellowship of AdvanceHE Membership of BPS
Knowledge and Skills	Subject expertise in Psychology Ability and expertise to contribute to delivery of BPS core curriculum Ability to plan, structure, deliver and assess programmes of study for a range of learners.	A grasp of the issues pertaining to widening access and participation. Specialist knowledge sufficient to support and deliver teaching and supervision up to and including doctoral level. Expertise in one or more of the following areas: Health Psychology Qualitative Research Methods Clinical Individual Differences
Experience	Successful experience of teaching or working in Higher Education. Track record of research publication/output commensurate with career stage Experience of UG dissertation supervision.	Experience of supervising students up to and at doctoral level. Track record of being awarded external research/knowledge exchange funding. Evidence of bidding for external grants/participation in collaborative projects.

Personal Attributes	Conscientious, flexible, enthusiastic, and self-motivated. Creative, progressive, and forward thinking in solving problems. Student-centred; willing to offer help and support, approachable. Good personal organisation and meticulous attention to detail. Interest in, and a willingness to engage in the recruitment of students and the marketing of courses. Committed to the success of the faculty and the University and willing to work hard to achieve it.	Prepared to develop personal expertise in teaching and learning through formal training opportunities if appropriate.
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